



BULLETIN

No. 20-03

March 17, 2020

Yesterday, in response to the COVID-19 pandemic, the County Health Officers of Alameda County and six other Bay Area Counties issued shelter-in-place (SIP) orders directing all businesses and governmental agencies to cease non-essential operations at physical locations in their respective counties, prohibiting all non-essential gatherings of any number of individuals, and ordering cessation of all non-essential travel. The order took effect at 12:01 a.m. today (Tuesday, March 17) and runs until 11:59 p.m. on Tuesday, April 7, 2020, or until it is extended, rescinded, superseded, or amended in writing by the health officer. This order has forced the temporary closure of our office, as well as offices and businesses throughout the Bay Area.

Despite this disruption in our regular routine, **the Institute remains open for business**, with all CWCI staff working remotely for the duration of the shelter-in-place order. During this time our staff will continue to work with our members and other stakeholders to fulfill our mission of providing research, representation, information, and education to the California workers' compensation community. Toward that end, we will continue to:

- Collect and process data
- Produce, publish, and communicate research findings and information
- Update our CWCI on-line applications
- Monitor legal activities that affect our industry.

Please note that while CWCI will still be able to accept orders for publications, pamphlets, and other printed material, there may be delays in shipping until after the SIP directive has been lifted.

Our phone line (510) 251-9470 remains open, or you may contact us via email at info@cwci.org. For your reference, our staff directory is included below.

<u>Name</u>	<u>Title</u>
Tik Adel	Technical Operations Manager
Maves Anabu	Accounting Manager
Robby Bullis	Senior Research Associate
Rena David	Senior VP Research & Operations
Steve Hayes	Senior Research Associate
Stacy Jones	Senior Research Associate
Bud Lam	Systems Administrator
Ellen Sims Langille	General Counsel
Perla Medrano	Office Manager
Madelyn Perez	Accounting Assistant
Jackie Secia	Claims & Medical Director
Alex Swedlow	President
Bob Young	Communications Director

We appreciate your patience and understanding as we continue to work through this challenging period. Please stay safe and healthy, and as always, feel free to contact us if you have questions or need assistance.

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